

**MINUTES OF MEETING  
OF THE BOARD OF TRUSTEES FOR  
THE BETHEL PARK PUBLIC LIBRARY  
SEPTEMBER 7, 2023**

The May Meeting of the Board of Trustees for the Bethel Park Public Library was held on September 7, 2023. M. Moore called the meeting to order at 5:02 pm.

The following were in attendance:

Gina Brownfield	Christine McIntosh, Director
Carri Czyzewski	Kim Turner, BPSD Representative
Jason Flinn	
Ryan Freytag	
Britney Hollick	
Al Levine	
Mary Alice Moore	

**APPROVAL OF MINUTES:**

Mr. Levine moved to have the July 2023 minutes approved; second by Mr. Freytag. Minutes approved unanimously.

**PRESIDENT'S REPORT:**

Ms. Moore reminded Board members that September is Love Your Library month and to make their annual donation.

**TREASURER'S REPORT:**

The July 2023 financial report and balance sheet were reviewed. Motion to accept the July 2023 financial report and balance sheet made by Mr. Levine; second by Mr. Freytag. Motion carried.

**DIRECTOR'S REPORT:**

Ms. McIntosh reviewed her written report, adding the information TVs have been installed. Bids for the shelter over the Patron Pickup Lockers are being solicited.

**COMMITTEE REPORTS:**

Ms. McIntosh reported that she will continue to share continuing education opportunities for Board Trustees as they become available. Ms. McIntosh gave an update on the upcoming Golf Outing. The Strategic Planning Committee will be meeting prior to the November 2<sup>nd</sup> board meeting to brainstorm 2024 initiatives.

**FRIENDS OF THE LIBRARY:**

Ms. Moore reported that the Friends will donate \$10,000 to outfit the new Adult Program Room and Study Rooms. The Friends hosted a Meet and Greet and got five new members from the event. The

Friends will host the Library booth at Community Day on September 9<sup>th</sup>. In addition to Friends information, they will be giving away children's books. The Friends will be hosting the Annual Booksale on September 16 & 17 and a Yinzer fundraiser on October 13 from 6-8PM at the Library. Raffle baskets are needed.

**MUNICIPAL REPORT:**

No report.

**SCHOOL DISTRICT REPORT:**

Ms. Turner reported that there will be a groundbreaking ceremony at the site of the new Elementary Center in October, that a new Director of Facilities has been hired and a new principal at Neil Armstrong Middle School is being hired due to retirement.

**OLD BUSINESS:**

None.

**NEW BUSINESS:**

Ms. McIntosh presented a draft revision to the Program Policy to reflect inclusivity of special needs adults. Motion to accept the revision made by Ms. Moore; second by Mr. Levine. Motion carried unanimously.

**ANNOUNCEMENTS:**

No announcements.

**ADJOURNMENT:**

Mr. Freytag made a motion to adjourn the meeting; second by Mr. Flinn. The meeting was adjourned at 5:57 PM.