

**MINUTES OF MEETING  
OF THE BOARD OF TRUSTEES FOR  
THE BETHEL PARK PUBLIC LIBRARY  
JULY 6, 2023**

The May Meeting of the Board of Trustees for the Bethel Park Public Library was held on July 6, 2023. M. Moore called the meeting to order at 5:03 pm.

The following were in attendance:

Gina Brownfield

Christine McIntosh, Director

Jason Flinn

Kim Turner, BPSD Representative

Ryan Freytag

Britney Hollick

Al Levine

Mary Alice Moore

**APPROVAL OF MINUTES:**

Ms. Moore moved to have the May 2023 minutes approved; second by Mr. Levine. Minutes approved unanimously.

**PRESIDENT'S REPORT:**

Ms. Moore welcomed and introduced new board member, Ryan Freytag.

**TREASURER'S REPORT:**

The May 2023 financial report and balance sheet were reviewed. Motion to accept the May 2023 financial report and balance sheet made by Ms. Hollick; second by Mr. Flinn. Motion carried.

**DIRECTOR'S REPORT:**

Ms. McIntosh reviewed her written report, adding that E. Volpe and N. Martin will be presenting at the PA Library Association annual conference September 26-28, 2023. The Form 990 was presented for review.

**COMMITTEE REPORTS:**

Ms. McIntosh reported that she will continue to share continuing education opportunities for Board Trustees as they become available. Ms. McIntosh and Mr. Flinn met with Doug Rizzo from BABB Inc. Documents executed to make BABB Inc. the Library's broker of record. Ms. McIntosh presented a final report on Party in the Park and a progress report on the annual Golf Outing.

**FRIENDS OF THE LIBRARY:**

Ms. Moore reported that the Friends have raised almost \$13,000 to benefit the Library. They will make a donation during Love Your Library month in September. Ms. McIntosh is working on a wish list of items for the Friends to purchase before year end.

MUNICIPAL REPORT:

Open positions within the Municipality, including the Municipal Manager, will be filled soon.

SCHOOL DISTRICT REPORT:

Ms. Turner reported that the school district received municipal approval for the new Elementary Center. Groundbreaking is expected in September or October.

OLD BUSINESS:

Ms. McIntosh shared the Project Manual for the Adult Program Room project. The project will go out to bid on July 20, 2023 with sealed bids due by August 3, 2023. Projected completion date is October 31, 2023.

NEW BUSINESS:

Ms. McIntosh discussed an interested candidate for the Library Board. Ms. Moore and Ms. McIntosh will meet with the candidate before the July board meeting.

ANNOUNCEMENTS:

No announcements.

ADJOURNMENT:

Mr. Levine made a motion to adjourn the meeting; second by Mr. Flinn. The meeting was adjourned at 5:47 PM.