

BETHEL PARK PUBLIC LIBRARY BOARD MEETING MINUTES - March 6, 2025

In attendance:

Al Levine
Britney Hollick
Christine McIntosh

Jessica DiPrampero
Ryan Freitag
Gina Brownfield

Jason Flinn
Kimberly Walsh-Turner

Call to Order – Confirmation of Quorum (6 of 10)

The meeting was called to order at 5:05 PM with 8 members present.

Ryan Freitag made a motion seconded by Jason Flinn to accept the meeting minutes from the January 2025 board meeting as presented. With no further discussion, the motion passed unanimously.

There was no president's report due to illness.

Christine McIntosh delivered the treasurer's report, which included a review of year-end numbers for the library. The ACLA audit report for February will be available next week. Ryan Freitag made a motion that was seconded by Gina Brownfield to accept the report as presented. The motion passed unanimously.

Christine McIntosh delivered the director's report, which included a review of year-end information pertaining to library foot traffic, reference questions fielded, and digital and physical material circulation. Reports are forthcoming on breakdown of digital materials usage by age demographic and how many active versus expired student library cards exist. Ms. McIntosh will be attending the Congressional fly-in for library leaders from April 1-3.

Committee Reports:

There was no report for the Nominating/Continuing Education committee.

The finance committee will oversee the renewal of the workers' compensation policy that will be up for renewal in June 2025.

The strategic plan is forthcoming.

Christine McIntosh delivered the final report for the Bourbon, Beans, & Vino event held last month. The net income of almost \$4,000.00 will be split evenly between the Fantastic Four charities. Based on feedback, there will be larger tasting cups and potentially a lower ticket price for next year's event. The date for 2026 is TBD, likely to be set for the weekend between NFL playoffs and the Super Bowl.

Board members were encouraged to join the Friends of the Library auxiliary group. The Friends of the Library annual Designer Bag Bingo is slated for April 13, 2025 at the community center.

Based on feedback, the Friends will be encouraged to include a URL as well as a QR code on the next membership renewal email.

There was no municipal report.

Kimberly Walsh-Turner delivered the school district report. Variable weather has necessitated some repairs at existing buildings/roofs. Construction on the elementary center is progressing. A new librarian has been hired for IMS. Teacher turnover due to retirement is expected to affect a large number of staff next year.

There was no old or new business discussed.

Announcements included library closure on April 20, 2025 in observance of Easter. The next board meeting will be held on May 8, 2025.

A motion to adjourn the meeting was made at 5:44 p.m. by Ryan Freytag and seconded by Britney Hollick. Motion passed unanimously.