

**MINUTES OF MEETING
OF THE BOARD OF TRUSTEES FOR
THE BETHEL PARK PUBLIC LIBRARY
MARCH 2, 2023**

The March Meeting of the Board of Trustees for the Bethel Park Public Library was held on March 2, 2023. M. Moore called the meeting to order at 5:02 pm.

The following were in attendance:

Gina Brownfield

Christine McIntosh, Director

Carri Czyzewski

Kim Turner, BPSD Representative

Jason Flinn

Britney Hollick

Al Levine

Mary Alice Moore

APPROVAL OF MINUTES:

Ms. Moore moved to have the January 2023 minutes approved; second by Mr. Levine. Minutes approved unanimously.

PRESIDENT'S REPORT:

No report.

TREASURER'S REPORT:

The December 2022 financial report and balance sheet were reviewed. Motion to accept the December 2022 financial report and balance sheet made by Mr. Levine; second by Mr. Flinn. Motion carried.

DIRECTOR'S REPORT:

Ms. McIntosh announced the completion and submission of the annual State Report and had a review copy available. Discussion of the annual statistics followed. A Patron Pickup Locker kick-off event is being considered.

COMMITTEE REPORTS:

Ms. McIntosh reported that she will continue to share continuing education opportunities for Board Trustees as they become available. Ms. McIntosh reported on Party in the Park preparations and asked board members to solicit baskets and sponsors for the event. Ms. Moore reported that the Friends will host Designer Bag BINGO on April 16th at the Community Center. The Friends are also planning a book sale to be held at Evey's parking lot. Date to be determined. Mr. Flinn will review insurance coverage with Ms. McIntosh before the May board meeting.

MUNICIPAL REPORT:

Mr. Flinn reported on behalf of Ms. Flinn that the deer management program is in effect and that construction on the Splash Pad will begin with an opening date of Labor Day.

SCHOOL DISTRICT REPORT:

Ms. Turner reported that the opening of the new elementary center will be moved to fall of 2026.

OLD BUSINESS:

Ms. Moore reported that the Friends of the Library has 31 paid members and an active core of volunteers. The Friends will be formalizing their bylaws and the Memorandum of Understanding with the Library.

NEW BUSINESS:

Ms. McIntosh reviewed the 2022 draft audit. Motion to accept the audit made by Mr. Levine; seconded by Mr. Flinn. Motion carried. Ms. McIntosh presented the idea of creating an additional Program Room by condensing the nonfiction stacks. The proposed room will be approximately 18' x 34' with two doors. The next step would be to consult with Mark Edelman of EPM Architects. Motion made by Mr. Levine with a second by Ms. Moore to move forward with the proposal. Motion carried.

ANNOUNCEMENTS:

The Library will be closed on Sunday, April 9th for the Easter Holiday.

ADJOURNMENT:

Ms. Czyzewski made a motion to adjourn the meeting; second by Mr. Flinn. The meeting was adjourned at 5:55 PM.