

**MINUTES OF THE 2023 ANNUAL MEETING
OF THE BOARD OF TRUSTEES FOR
THE BETHEL PARK PUBLIC LIBRARY
JANUARY 5, 2023**

The 2023 Annual Meeting of the Board of Trustees for the Bethel Park Public Library was held on January 5, 2023. M. Moore called the meeting to order at 5:02 pm.

The following were in attendance:

Gina Brownfield

Carri Czyzewski

Jason Flinn

Britney Hollick

Al Levine

Mary Alice Moore

Christine McIntosh, Director

Lindsay Flinn, Municipal Representative

Kim Turner, BPSD Representative

APPROVAL OF MINUTES:

Ms. Moore moved to have the November 2022 minutes approved; second by Mr. Levine. Minutes approved unanimously.

Updated conflict of interest forms were distributed and signed by members and submitted to Ms. McIntosh.

ELECTION OF 2023 BOARD OFFICERS:

Ms. Moore submitted the following slate of executive positions on the board:

President- Mary Moore

Vice President- Carri Czyzewski

Secretary- Britney Hollick

Treasurer- Al Levine

Ms. Moore solicited any additions or changes to the nominated slate. Finding none, a motion was made by Ms. Brownfield to accept the slate as submitted. Mr. Flinn seconded the motion, which passed unanimously.

MOTION TO ADJOURN

Ms. Moore moved to adjourn the annual meeting. Mr. Levine seconded the motion. The meeting was adjourned at 5:04pm

CALL TO ORDER

The regular meeting of Board of Trustees was called to order at 5:06PM with the new officers installed.

PRESIDENT'S REPORT:

Ms. Moore expressed her pleasure with the additional RAD funds for the county libraries for 2023. For BPPL, an additional \$85,000 in RAD funds is expected. Ms. McIntosh noted that this is a one-time windfall.

TREASURER'S REPORT:

The November 2022 financial report and balance sheet were reviewed. Year-end financial reports for 2022 will be available at the March meeting. Motion to accept the November 2022 financial report and balance sheet made by Ms. Moore; second by Ms. Hollick. Motion carried.

DIRECTOR'S REPORT:

Ms. McIntosh highlighted the Love Your Library match received from the Jack Buncher Foundation in the amount of \$5,036.12. Ms. McIntosh discussed the progress of the Patron Pickup Lockers and the Self-Check Kiosks which are expected to be installed in mid-March. Ms. McIntosh discussed the progress of the Student Library Card project with all BPSD students, grades 6-12, receiving their cards by mid-March.

COMMITTEE REPORTS:

Ms. McIntosh reported that she will continue to share continuing education opportunities for Board Trustees as they become available. Ms. Moore reported that Party in the Park, a joint fundraiser with the Bethel Park Community Foundation, South Park Theatre and the Library, will be held on Saturday, April 29, 2023 from 4 – 7 PM. Additional details to follow. Other fundraisers for 2023 will include Love Your Library month (September) and the Golf Outing (September 25th).

MUNICIPAL REPORT:

Ms. Flinn reported that the sign ordinance has been updated, a part-time social media coordinator has been hired, and the search for a new Municipal Manager is beginning.

SCHOOL DISTRICT REPORT:

Ms. Turner reported that the school board reorganized and installed new officers and presented an update on the new elementary center.

OLD BUSINESS:

Ms. Moore reported that the Friends of the Library made a donation of \$1,557.00 for the purchase of a PC Controller for the Smart TV marketing software. The Friends have 25 paid members. The Friends will be having an organization meeting to elect officers for 2023.

NEW BUSINESS:

Ms. Moore reviewed the 2023 Strategic Plan initiatives that will need to be updated due to changes in Municipal Management.

ANNOUNCEMENTS:

The Library will be closed on Monday, February 20 for Presidents' Day.

ADJOURNMENT:

Ms. Hollick made a motion to adjourn the meeting; second by Mr. Levine. The meeting was adjourned at 5:47 PM.