

**MINUTES OF MEETING
OF THE BOARD OF TRUSTEES FOR
THE BETHEL PARK PUBLIC LIBRARY
NOVEMBER 2, 2023**

The May Meeting of the Board of Trustees for the Bethel Park Public Library was held on November 2, 2023. M. Moore called the meeting to order at 5:02 pm.

The following were in attendance:

Gina Brownfield

Carri Czyzewski

Jason Flinn

Britney Hollick

Al Levine

Mary Alice Moore

Christine McIntosh, Director

Kim Turner, BPSD Representative

Councilman Joe Janosik, Guest

APPROVAL OF MINUTES:

Mr. Levine moved to have the September 2023 minutes approved; second by Ms. Czyzewski. Minutes approved unanimously.

PRESIDENT'S REPORT:

Ms. Moore shared a photo from the Rotary BBQ program of she and Ms. McIntosh receiving a grant on their annual night of giving.

TREASURER'S REPORT:

The September 2023 financial report and balance sheet were reviewed. Motion to accept the September 2023 financial report and balance sheet made by Mr. Levine; second by Ms. Moore. Motion carried.

DIRECTOR'S REPORT:

Ms. McIntosh reviewed her written report.

COMMITTEE REPORTS:

Ms. McIntosh reported that the Library raised \$24,688.94 during Love Your Library month. The matching funds will be released by year-end. Ms. McIntosh reviewed the 2023 Strategic Initiatives and presented the 2024-25 initiatives for discussion.

FRIENDS OF THE LIBRARY:

Ms. Moore reported that the Friends raised approximately \$3,000 at the Book Sale in September and \$4,740 at the Yinzer Fundraiser in October. The Friends will host a Purse BINGO on Sunday, 4/14/24 at the Community Center.

MUNICIPAL REPORT:

No report.

SCHOOL DISTRICT REPORT:

Ms. Turner reported on new hires, the DECA marketing project for the Library and inquired about the date for the next batch of cards for the Student Library Card Initiative.

OLD BUSINESS:

Work on the Adult Program Room is expected to begin November 6th.

NEW BUSINESS:

Ms. McIntosh presented information on Brentwood Bank's CDs and Money Market account for business customers. Motion made by Ms. Moore to move \$150,000 from the Library's Brentwood Checking account to a 6-month CD and to move \$150,000 to a Money Market account. The motion was seconded by Mr. Levine. Motion passed unanimously. Ms. McIntosh presented the 2024 draft budget noting the following assumptions: A 4% increase from RAD and a 3% increase from the Municipality; Staff wage and salary increases range from 0-3%; estimated 12% increase in health benefits. The budget does not reflect any funds for Strategic Initiatives.

EXECUTIVE SESSION:

The Board went into Executive Session for the Director's annual evaluation.

The Regular Board meeting was reconvened at 6:25 PM.

ANNOUNCEMENTS:

No announcements.

ADJOURNMENT:

Ms. Czyzewski made a motion to adjourn the meeting; second by Ms. Moore. The meeting was adjourned at 6:33 PM.