

**MINUTES OF THE BETHEL PARK PUBLIC LIBRARY
BOARD OF TRUSTEES
December 2, 2010**

The regular meeting of the Bethel Park Public Library Board of Trustees was held on December 2, 2010. Vice President Paul Atencio called the meeting to order at 7:10 PM. The following eight (6) members of the Board were in attendance: Paul Atencio, Dave Wohleber, Georgiana Knaus, Alice Sande Spataro, Ken Moir and Jill Shoemaker. Also in attendance were Library Director Christine McIntosh and Council Member Lorrie Gibbons.

APPROVAL OF MINUTES:

Georgiana Knaus motioned to approve the minutes. Dave Wohleber seconded the motion. Motion carried.

PRESIDENT'S REPORT:

Committees are becoming more active once again.

TREASURER'S REPORT:

Dave Wohleber discussed his report.

DIRECTOR'S REPORT:

Christine McIntosh spoke about the self (express) checkout station. Due to the teacher's strike, the library has increased the programs for school aged children. The attendance has increased because of this. The Universal Class database is very popular. Saturday will be the Staff Christmas Play. Because sales were good this year, there will be a 3% increase in RAD funding for 2011.

NOMINATING COMMITTEE'S REPORT:

It has been decided not to extend offers to the two interviewees for the open positions for Board Positions. The following members' of the board have been nominated for positions next year:

1. President – Paul Atencio
2. Vice President – Dave Wohleber
3. Secretary – Jill Shoemaker
4. Treasurer – Ken Moir

Finance Committee:

Met with Wells Fargo to discuss Health Insurance, Liability and D&O coverage. There will be a 9.9% increase in UPMC Health Plan rates. Discussed Property Insurance, contents in the building for 1.9 million. Liability Insurance has a 1

million dollar policy. Also discussed were crime insurance and various other insurance policies the library has.

Draft Budget: We will not be balanced in the coming year, with expenditures exceeding revenue of around \$31,000. It may end up being \$20,000 to \$25,000 in the end. We will be able to use some of the reserve for this coming year as well as, if needed, the next year or two. A final draft will be brought to the board in the January meeting and the vote will be at that meeting.

FUNDRAISING COMMITTEE'S REPORT:

Vendor Sale resulted in a larger profit this year because of two additional vendors and reusing items purchased for last year's event. We are currently having a Fudgie Wudgie Fundraiser in which we will receive 40% of the profits. Products will be sold in the library.

The Spring Gala will take place on May 6, 2011, Night at the Races. At this time, we will be unveiling the new outdoor reading area.

Municipality Report:

Christmas Tree Light up took place on December 1. In November the 2011 budget was passed. The new council person started. The community center will now be charging residents and nonresidents to use the facility.

OLD BUSINESS:

NA

NEW BUSINESS:

Staff Christmas luncheon will no longer take place.

ANNOUNCEMENTS:

ACLA General Membership Meeting will take place on December 13 at 7:00 PM at the Mt. Lebanon Library. In the future, unless a Trustee would like to receive minutes and information through the postal service, it has been decided that information will be sent of electronically.

MOTION TO ADJOURN:

Motion to adjourn was made at 8:10 PM by Dave Wohleber and seconded by Alice Sande Spataro. Motion carried.

Respectfully Submitted,

Jill Shoemaker, Recording Secretary