

**MINUTES OF THE BETHEL PARK PUBLIC LIBRARY
BOARD OF TRUSTEES**

January 8, 2009

The regular meeting of the Bethel Park Public Library Board of Trustees was held on January 8, 2009. President John Andrejko called the meeting to order at 4:35 P.M. The following six (6) members of the Board were in attendance: John Andrejko Georgiana Knaus, Beverly McKee, Vici Lofstead, Dave Peet and Carol Robinson. Also in attendance was Library Director, Christine McIntosh.

ELECTION OF OFFICERS:

Georgiana Knaus motioned to elect the slate of officers presented to the Board on December:

- President – Beverly McKee
- Vice President – Dave Wohleber
- Recording Secretary – Carol Robinson
- Treasurer – Vici Lofstead
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Dave Peet seconded the motion. Motion carried.

Outgoing President John Andrejko then turned the meeting over to newly elected President Beverly McKee.

President McKee then called her meeting to order at 4:40 P.M.

APPROVAL OF MINUTES

Dave Peet motioned to approve the minutes, seconded by Georgiana Knaus. Motion carried.

TREASURER'S REPORT:

Treasurer Vici Lofstead met with Dave Wohleber and found the budget was in order. The Board reaffirmed for Vici that the Finance Committee included Dave Wohleber, Vici Lofstead, John Andrejko, and Christine McIntosh.

Board signatures were authorized for an additional month because the 401 K will not be closed out at National City until the end of February.

Dave Peet motioned to accept the Treasurer's Report seconded by John Andrejko. Motion carried.

DIRECTOR'S REPORT:

Director Christine McIntosh reported additionally that:

- The 5% increase in circulation as seen on her colorful graph was an indication that weeding and moving of the collection was successful.
- Replacement for Youth Services Coordinator Ing Kalchthaler will be full time staff person, Elaine Volpe who was Ing's right hand person and has the big picture in mind and the philosophy for moving the department forward.
- If financial projections hold true, there will be a 10 to 20% reduction in State Aid and RAD funds will probably be reduced also.
- State Aid has been released but will not be available until next week.

- December Basket raffle winners were Chrissy Dunlap who won a Christmas Book Basket and Peggy Brown winning an Angel Basket. The Basket project is a newly instituted fund raiser at the library.
- Ing Kalchthaler has won the Library Journal Movers and Shakers Award for 2009.
- Elaine Volpe has gotten the 2009 PaLA Best Practices Award for Kinder Ready Program

GIFTS:

Donors:	In Memory/Gifts:	Amount:
Al's Cafe	Donation	\$ 350.00
Joseph and Sandra Ackerman 25.00	Donation	
Rich and Kim Newbould & Family	Charles Cumpston	<u>50.00</u>
Total		\$ 425.00

MUNICIPAL REPORT:

The Bethel Park Recreation Center will host a program on Monday to honor the 2008 Bethel Park Football Team.

OLD BUSINESS:

President McKee personally thanked outgoing President John Andrejko for his service on the Board of the Bethel Park Library and the strides it had made under his leadership.

NEW BUSINESS:

Evaluation of Director:

The Board of the Bethel Park Public library determined that Director Christine McIntosh's leadership for 2008 merited a 5% raise.

Goals set for the Director in 2009 include:

- A continuation of the Service Policy from 2008
- Create a Teen area
- Work on the Strategic Plan
- Grant and Fund Raising Initiatives
- Addition of Board Positions
- Community Organization involvement (dues & expenses incurred by the library)

MOTION TO ADJOURN:

Motion to adjourn made by John Andrejko at 5:40 P.M., seconded by Dave Peet.
Motion carried.

Respectfully Submitted,

Carol Robinson, Recording Secretary

