

**MINUTES OF THE BETHEL PARK PUBLIC LIBRARY
BOARD OF TRUSTEES
OCTOBER 8, 2009**

The regular meeting of the Bethel Park Public Library Board of Trustees was held on October 8, 2009. President Beverly McKee called the meeting to order at 4:37 P.M. The following six (6) members of the Board were in attendance: President Beverly McKee, Paul Atencio, Carri Czyzewski, Georgiana Knaus, Carol Robinson, and Dave Wohleber. Also in attendance was Library Director Christine McIntosh.

APPROVAL OF MINUTES

Motion to approve the minutes was made by Carri Czyzewski, seconded by Dave Wohleber. Motion carried.

PRESIDENT'S REPORT:

President Beverly McKee reported on her visits to libraries in Fountain Hills and Scottsdale, Arizona where she found interesting practices such as:

- Buying 10 to 20 copies of best sellers and then selling most copies as the demand dropped.
- A book sale nook manned by volunteers
- Self check-out only

Beverly also asked if the Board should consider again meeting at 7 or 7:30 P.M. This will be revisited.

TREASURER'S REPORT:

Treasurer Dave Wohleber reported that in general the library is in good shape financially through August.

Dave gave the Executive Summary of the Finance Committee. He explained that the Doris Weber Fund donation of \$250,000.00 was originally called a restricted fund but was used, along with RAD funds on the library renovation in 2005. In August 2006 it was closed and \$37,064.55 was put into a reserve account at PNC. The Committee found no documents that the Board has restricted this fund. In this regard:

Dave motioned on behalf of the Finance Committee that the Board remove the restriction on this Reserve Account. Motion was seconded by Georgiana Knaus. Motion carried.

Dave also noted that the Board is the trustee and fiduciary for the Employee 401K retirement Fund. Because of the underperformance of stocks in these 12 funds, consideration should be given to replacement of these funds with higher performing stocks. The committee decided to have BBR Services come back after December 31st with a recommendation in that regard. They will also have semi-annual or quarterly meetings with BBR.

The proposed budget for 2010 is on hold because:

- RAD has rejected the new formula
- The recent draft of the State Budget reduced the cut from 50% to 20%
- A Rapid Response Team from ACLA will meet to revise the formula which will probably include a local income factor while allocation for distressed libraries will not change. It will be presented to RAD by November 15th.

DIRECTOR'S REPORT:

Director Christine McIntosh reported that:

- Graphs will be presented quarterly because they present a better picture.
- The library received a \$2,500.00 grant from Dollar General.
- The library is working on an application for a grant from Family Place.
- The Vince Gastgeb meeting with RAD was well represented by the Bethel Park Public Library.
- Community Day was a great success as was the Plinko game. It is valuable in raising community awareness if not in raising funds.

COMMITTEE REPORTS:

Finance Committee:

Carri Czyzewski reported that there was no meeting this month but will form a focus group on non library users to try to find reasons for their non-use.

Fundraising:

Paul Attencio reported that a meeting will be held next month.

GIFTS and DONATIONS:

Donors:	Gifts/Memorials	Amount:
Mary Mullen	James White	2 CD's
Amy Gruska	Donation	\$193.99
Holly Petraglia	Donation	16.00
Compulsive Eaters Anonymous	Donation	40.00

Joyful Bloomers Garden Club
Laura M. Mangone

Donation
Mary Lee Kalocay

50.00
3 books

Total: 2 CD's, 3 books and \$ 299.99

MUNICIPAL REPORT:

None

OLD BUSINESS:

No

NEW BUSINESS:

Carol Robinson was appointed Chairman of the Nominating Committee.

Board replacements are necessary due to retirements, therefore;

Dave Wohleber motioned to appoint Dorothy Zarvis to the Board of the Bethel Park Public Library, seconded by Carri Czyzewski. Motion carried.

ANNOUNCEMENTS:

Christine proposed starting a Library bowling league at AMF Lanes and Carri enthusiastically volunteered to participate.

MOTION TO ADJOURN:

Paul Attencio motioned to adjourn at 5:20 P.M. seconded by Georgiana Knaus. Motion carried.

Respectfully Submitted,

Carol Robinson, Recording Secretary