

JOINT MINUTES OF THE ANNUAL MEETING AND JANUARY 2011 MONTHLY MEETING OF THE
BOARD OF TRUSTEES FOR THE BETHEL PARK PUBLIC LIBRARY

January 6, 2011

The annual and January 2011 monthly meetings of the Board of Trustees for the Bethel Park Public Library were held on January 6, 2010. President Beverly McKee called the annual meeting to order at 7:03 PM. The following were in attendance:

Beverly McKee, Trustee
Paul Atencio, Trustee
Carri Czyzewski, Trustee
Alice Sande Spataro, Trustee
Ken Moir, Trustee
Jill Shoemaker, Trustee
Lorrie Gibbons, Trustee and Council Member
Christine McIntosh, Director

Ms. McKee confirmed that a quorum of the voting trustees were present.

ELECTION OF OFFICERS

Ms. McKee confirmed the Nominating Committee's recommended slate of candidates for the offices of President, Vice President, Treasurer and Secretary. Upon the unanimous vote of the Board, the following individuals were elected as officers of the Board to serve for 2011:

Paul Atencio – President
Dave Wohleber – Vice President
Ken Moir – Treasurer
Jill Shoemaker – Secretary

ADJOURNMENT OF ANNUAL MEETING

Upon motion, duly seconded and unanimously approved, the annual meeting was adjourned by Beverly McKee at 7:15 p.m.

President Paul Atencio called the January 2011 monthly meeting to order at 7:16 p.m.

APPROVAL OF MINUTES:

Mr. Moir moved to approve the minutes of the December monthly meeting of the Board. Ms. Czyzewski seconded the motion. Motion carried.

PRESIDENT'S REPORT:

Mr. Atencio thanked Beverly McKee for her outstanding service and dedication as President of the Board, and discussed continuing with the enthusiasm and mission initiated by Ms. McKee.

TREASURER'S REPORT:

Ms. McIntosh presented the financial results and profit and loss statement through November 2011.

DIRECTOR'S REPORT:

Ms. McIntosh advised that circulation was down in 2010, as well as the last few weeks. The drop in circulation follows a regionally recognized trend and the most recent drop in circulation was largely attributable to utility work on the street outside of the library. Ms. McIntosh also advised that the tables for the outdoor reading area had arrived; the Family Place Grant funds have been received; and the Library had received 3% additional funding from RAD as a result of shared tax revenue generated from gaming. There was not an ACLA General Membership Meeting this past December.

FINANCE COMMITTEE:

Mr. Atencio presented the proposed budget for 2011 and advised the Board that the Finance Committee had reviewed the proposed budget and recommended its approval by the Board. Upon motion by Ms. McKee and duly seconded by Mr. Moir, the Board unanimously voted to approve the 2011 Budget as presented.

STRATEGIC PLANNING COMMITTEE:

Ms. Czyzewski advised the Board that the Strategic Planning Committee was awaiting the ACLA Strategic Plan before continuing further development of the Library's Strategic Plan.

FUNDRAISING COMMITTEE:

Mr. Atencio advised that the Fundraising Committee had not met in December. However, Ms. McIntosh and Mr. Atencio advised the Board that planning is ongoing for the Spring Gala will take place in May 6, 2011, Night at the Races. At this time, we will be unveiling the new outdoor reading area.

MUNICIPAL REPORT:

Ms. Gibbons provided a brief report on municipal events.

NEW BUSINESS:

The Board met in executive session to evaluate Ms. McIntosh's performance as Director for the Library. Upon reconvening, the Board expressed its overwhelmingly approval of Ms. McIntosh's performance and discussed the Board's desired performance goals for Ms. McIntosh for 2011.

MOTION TO ADJOURN:

Ms. Czyzewski moved to adjourn the monthly meeting, which was duly seconded by Ms. McKee and passed by a unanimous vote of the Board. The meeting was adjourned at 8:25 PM. The next meeting of the Board of Trustees will take place February 3, 2011 at 7:00 p.m. at the Library.

Respectfully Submitted,

Jill Shoemaker, Secretary