

**MINUTES OF THE BETHEL PARK PUBLIC LIBRARY  
BOARD OF TRUSTEES  
September 4, 2009**

The regular meeting of the Bethel Park Public Library Board of Trustees was held on September 4 2009. President Beverly McKee called the meeting to order at 4:31 P.M. The following nine (9) members of the Board were in attendance: John Andrejko, Paul Atencio, Carri Czyzeski, Georgiana Knaus, President Beverly McKee, Kenneth Moir, Carol Robinson, Jill Shoemaker, and Dave Wohleber. Also in attendance were Library Director Christine McIntosh and Council Representative Lorrie Gibbons.

**APPROVAL OF MINUTES**

Motion to approve the minutes was made by John Andrejko, seconded by Dave Wohleber. Motion carried.

**PRESIDENT'S REPORT:**

President Beverly McKee bid a fond farewell to ex President, John Andrejko, who is sadly relocating to North Carolina this month. She expressed her and the board's appreciation for his past efforts on behalf of the Board and the Library and truly spoke for all when she said he would be missed.

Beverly said she will be at next month's meeting although she is having surgery (again) the next day.

**TREASURER'S REPORT:**

Treasurer Dave Wohleber gave an extensive review of the June and July budgets for the benefit of new board members.

- Revenue and expenses as of July should be at 58.8 % but Dave reminded the board that State Aid (#410) is paid up front and so the higher percentage will continue until December.
- Access PA is due in August but the figure is not known because there is no State budget.
- The category "Other Expenses" needs to be corrected.
- The library agreed to match the employee contribution to their 401K for 3 years at a rate of 50% match up to 10% of salary.
- Three years ago Mr. Wohleber was able to terminate the pension plan, thus adding to the library's assets.
- The budget is ok for this year although there will be a problem with the 2010 budget, but the current assets of the library should put it in a good position to weather any losses.
- The next Finance Committee meeting may recommend to the board that #103 – PNC Savings/Reserve account be folded into the General Fund, which is also interest bearing. There is no longer any reason to keep it restricted.
- A first draft of the 2010 budget is expected in October to be adopted in December.
- Insurance for Internet Liability, as well as other policies, will be revisited once a year.

**DIRECTOR'S REPORT:**

Director Christine McIntosh added to her reports that:

- Computer use doesn't include wireless users and that the average length of use was 15 minutes. The busiest time is between 3 and 5 P.M. Computer usage may be in the ACLA formula in the future.

- The preliminary RAD budget will be announced September 29<sup>th</sup> with the budget release set for December 1<sup>st</sup>.

**STRATEGIC PLANNING:**

Chairman Carri Czyzewski reported that:

- The committee plans to have a final document completed by the first quarter of next year.
- No report on advocacy except that the library has a dedicated computer to send comments to the state on funding and a web site link also.

**FUNDRAISING:**

Chairman Paul Atencio reported that:

- The committee will set goals in four main areas.
- Fundraising will stress both private and public sources such as grants.
- Ideas for fundraising include on-line donations through a secure connection, a book donation program, acquiring individual donors through personal contacts, exploring grants, angel trees for the library at Christmas, donation boxes, birthday parties, and fundraising events such as book sales and a wine and dessert gala at the library with an in- house band in the works for February or March.

**GIFTS:**

<b>Donors:</b>	<b>In Memory/Gifts:</b>	<b>Amount:</b>
Bob and JoAnn Wiesen	Stanley Brusoski	\$ 20.00
Bob and JoAnn Wiesen	Dorothy Mann	25.00
Bruce, Mary & Emilie Foltz	Marie Richards	25.00
Mr. and Mrs. Schragl	Ray Gump	20.00
Bethel Park Municipal Council Mayor Morton and Municipal Staff	Alice Marie Malloy	50.00
Bethel Park Municipal Council Mayor Morton and Municipal Staff	Robert N. Beardsley	<u>50.00</u>
	Total:	\$ 190.00

**MUNICIPAL REPORT:**

Council Representative Lorrie Gibbons reported that:

- Alcosan is holding an open house
- Community Day is September 12<sup>th</sup> at 10 A.M. at the High School
- There will be no raise in taxes this year
- Taylor Rental is moving to the Bethel Park location of 84 Lumber

**OLD BUSINESS:**

None

**NEW BUSINESS:**

President McKee stated that Bethel Park, Mt. Lebanon, and Upper St. Clair Libraries have been invited to a meeting hosted by County Councilman Vince Gastgeb to discuss the impact of the ACLA member approved RAD funding formula. When asked if the board would want to be engaged in a law suit if asked, the consensus was "no." Board members will reiterate at the meeting that Bethel Park Library voted no on the proposed formula but supports the membership in implementing the formula. Board members who plan on attending the meeting were asked to RSVP to Gastgeb's office.

**ANNOUNCEMENTS:**

- Finance Committee Chair Dave Wohleber stated that the Finance Committee is seeking new members.
- ACLA General Membership Meeting on October 29<sup>th</sup> at 7:00 p.m. at Penn Hills Library.

**MOTION TO ADJOURN:**

Motion to adjourn made by John Andrejko; second by Georgiana Knaus.

Respectfully Submitted,

Carol Robinson, Recording Secretary