

**MINUTES OF THE BETHEL PARK PUBLIC LIBRARY
BOARD OF TRUSTEES
July 2, 2009**

The regular meeting of the Bethel Park Public Library Board of Trustees was held on July 2, 2009. President Beverly McKee called the meeting to order at 4:35 P.M. The following seven (7) members of the board were in attendance: Beverly McKee, Georgiana Knaus, Carri Czyzewski, Ken Moir, Dick Rose, John Andrejko, and Jill Shoemaker. Also in attendance was Library Director, Christine McIntosh and Council Member Lorrie Gibbons.

Improvements to Library:

Christine McIntosh gave a tour of the Library and mentioned areas that needed improvement.

- In main lobby, sound level is too high. Either drop tiles or acoustic tiles might help with sound level.
- YA section move to give those patrons more privacy.
- Recommended that the Fireplace room be closed off to hold library programs and therefore keep noise level at a minimum.

Approval of Minutes:

Dick Rose motioned to approve the minutes, seconded by John Andrejko. Motion carried.

Director's Report:

Director Christine McIntosh reported that:

- Circulation is up.
- Adult programs and attendance are also up.
- Children's programs and attendance are down, due to less outreach.
- RAD formula

Gifts: June 2009

Donors:	In Memory/Gifts:	Amount:
Ralph and Laurice Frederickson	Donation	\$ 50.00
Friends of Nemaquin Woodlands	Paul Stiffler	95.00
Michael and Melinda Romito	Sheryl Eichenlaub	30.00
Countryside Book Club	Joann Rose	135.00
Countryside Book Club	Nancy Stuckeman	135.00
Friend	Larry D. Peel	Book
Pam and Ken Inglis	Alice Malloy	<u>20.00</u>
	Total:	\$ 465.00

Committee Reports:

- New members were asked to join committees.
- Carri Czyzewski asked about advocacy for the library, as well as emails to patrons.
- Access PA merged with Power Library, but will still have cuts.
- Fundraising- Friends of the Library will meet on July 6th at 7 P.M.

- Strategic Planning- Results from a meeting with Senior Staff:
 - LCD sign outside
 - Adult Space
 - Teen Room
 - Acoustic sound dampening in main lobby.
- Meeting for Strategic Planning will be held this month.

New Business:

- Policy needed to respond to issue with paid tutors requesting meeting rooms in the library. John Andrejko motioned to accept policies #110 – Programming Policy and #111 Meeting Room Use Policy, Ken Moir seconded the motion.
 - Study rooms are busy during the summer months. Therefore it was recommended a limit of four (4) hours per day for single use.
 - Discussion about how far in advance the rooms can be reserved. Meeting Room Policy states that there is a maximum of two (2) weeks in advance. Library Activities take precedence.
 - Discussion about reservation form for patrons.

Old Business:

- RAD Funding- Meeting held on June 23, 2009. Bethel Park Public Library supported formula that included data for local income of residents. The RAD formula that passed was the one that did not include local income. (This formula resulted in least amount of money lost.)
- Rumor of lawsuit with Mt. Lebanon and includes the six (6) Libraries that voted against RAD formula that passed.

Announcements:

- No Board meeting in August.
- General Membership Meeting will be held on July 29, 2009 (Tuesday) at 7 P.M. at Castle Shannon Library. Agenda will be available shortly.

Motion to Adjourn:

Motion to adjourn made by John Andrejko at 5:45 P.M., seconded by Georgiana Knaus. Motioned carried.

Respectfully Submitted,

Jill Shoemaker, Temporary Recording Secretary