

**MINUTES OF THE BETHEL PARK PUBLIC LIBRARY
BOARD OF TRUSTEES
April 2, 2009**

The regular meeting of the Bethel Park Public Library Board of Trustees was held on April 2, 2009. President Beverly McKee called the meeting to order at 4:30 P.M. The following seven (7) members of the Board were in attendance: President Beverly McKee, Georgiana Knaus, Vici Lofstead, Dave Peet, Carol Robinson, Dick Rose, and Dave Wohleber. Also in attendance were Library Director Christine McIntosh and Council Representative Lorrie Gibbons.

APPROVAL OF MINUTES

Motion to approve the February minutes was made by Dick Rose, seconded by Dave Peet. Motion carried. (No meeting held in March).

TREASURER'S REPORT:

A discussion was held on the February and March budgets. The higher percentage of item 500.01 was due to the departure of Ing Katchthaler who was due reimbursement for vacation time.

If funding is decreased due to the economic downturn, the budget will be reworked or the deficit taken from reserve.

National City Checking is ready to be transferred to Brentwood Bank this month. Treasurer Vick Lofstead is arranging for 401K funds to be electronically transferred directly into the Brentwood account. Also, Vick reported that the 401K Summary Report is in order.

Motion to approve the Treasurer's Report was made by Dave Peet, seconded by Georgiana Knaus. Motion carried.

DIRECTOR'S REPORT:

Director Christine McIntosh reviewed her colorful graphs and will address the problem of falling registration by joining other staff members in handing out brown "treat" bags with information about the library at the trolley stop early next week.

The Lent/Borrowed ratio has significantly decreased over a year ago.

Youth Services is down by 19 programs due to

- Understaffing at time of Ing's departure
- Service to for-profit day care centers cut back to one a month

Michelle Loria and Mary Mullen hosted Friends of the Library tea attended by 12 to 14 friends.

Staff is working hard on the Book Sale which will include a Chinese Auction and an antique appraisal conducted by Mr. Luppino for \$5 per item.

Circulation is up 8% over 2008.

The relationship of Net Items Borrowed depends in part on the community. For example, a larger library should have a greater depth in their collection rather than just popular items. The gap has been closed significantly.

The ACLA formula approval is still in process with a probable final vote in June.

GIFTS: February 2009

Donors:	In Memory/Gifts:	Amount:
The Bridge Club	John Reibold	\$ 40.00
Ruthfred Women's Club	John Reibold	30.00
Bethel Woman's Club	Clara Kroll	
50.00		
Art and Marlene Natalini, Jr.	Robert J. Harby	
40.00		
Terry and Diane Mahoney	Donation	10.00
Sandy Szolis	Helen Walsh	25.00
Compulsive Eaters Anonymous	Donation	40.00
Art and Marlene Natalini, Jr.	Jennie M. Gagemi	
40.00		
Wednesday Knitting Group	Donation	40.00
Public Works of Municipality	Gerry Dolinar	
50.00		
Of Bethel Park		
Anonymous	Donation	<u>52.04</u>
	Total:	\$417.04

GIFTS: March 2009

Donors:	In Memory/Gifts:	Amount:
Municipal Council, Mayor Morton & Bethel Park Municipal Staff	Geraldine Dolinar	75.00
Debra Ann Maciorowski	Geraldine Dolinar	30.00
Anne Smith	Geraldine Dolinar	25.00
William Edward Smith	Geraldine Dolinar	25.00
Mary Belbeck and Family	Geraldine Dolinar	50.00
Mary Elizabeth McFarland	Geraldine Dolinar	50.00
Gloria J. Tracy	Geraldine Dolinar	25.00
Harry and Patricia Griffith	Geraldine Dolinar	50.00

Barbara Henney	Geraldine Dolinar	20.00
Bethel Park Police Association	Geraldine Dolinar	75.00
M. Scott and Barbara Schnabel	Geraldine Dolinar	50.00
Bethel Woman's Club	Geraldine Dolinar	50.00
Wilda Kuzman, and Deborah and David Feder	Geraldine Dolinar	50.00
William and Cynthia Renton	Geraldine Dolinar	50.00
Teamsters Local Union No. 205	Geraldine Dolinar	45.00

Donors:	In Memory/Gifts:	Amount:
Rosemary B. O'Hagan	Geraldine Dolinar	10.00
Gerry Klimo	Geraldine Dolinar	20.00
George and Linda McTall	Geraldine Dolinar	50.00
Marlene Thomas	Thomas W. Galbraith	20.00
Sandy Szolis	James P. Hickey, Jr.	25.00
William and Jeanne Renton	Geraldine Dolinar	100.00
Art Winkleblack and H. J. Heinz Finance Department	Geraldine Dolinar	100.00
William R. and Susan A. Johnson, of H. J. Heinz Co.	Janet Artman and Mary Trapolsi Geraldine Dolinar	100.00
Friends of Myrna Mulvihill	Curtis James Mulvihill	50.00
Staff of Bethel Park Public Library	Charles J. Holl	25.00
Tina M. Burke	Charles J. Holl	
<u>30.00</u>		

Total: \$ 1,200.00

MUNICIPAL REPORT:

Municipal Council Representative Lorrie Gibbons reported that plans for the new High School have been approved although it was not discussed in council. The judge approved the necessary variance. The construction on Walgreen's has been resumed.

OLD BUSINESS:

A motion was made by Dave Wohleber to declare Anne Smith an emeritus member of The Bethel Park Public Library Board of Directors. Dick Rose seconded the motion. Motion carried.

The revisions to the Service Policies were discussed. Dave Wohleber suggested that in the event that a patron refuses to sign the BPPL Violation Form, a second signature from a staff person should attest to that fact.

A motion was made by Dave Wohleber to approve the changes in the Service Policies seconded by Vici Lofstead. Motion carried.

A Family Rest Room has been designated inside the Library in response to the incident outside of the library. It is to be used by an Adult with a child or a child under the age of 10. This policy will be posted on the rest room door and on the Library Web Site.

The Nominating Committee met and interviewed several candidates for a position of the Board of the BPPL and discussed their findings and recommendations.

A motion was made by Dave Wohleber to appoint Paul Attencio and Carri Czyzewski to the Bethel Park Public Library Board of Directors. Dick Rose seconded the motion. Motion carried.

NEW BUSINESS:

In honor of National Library Week, President Beverly McKee recommended the Board show their appreciation to the staff of the library. The Board concurred.

ANNOUNCEMENTS:

There will be a preliminary discussion of ACLA 2011 State Funding and the RAD budget at the ACLA General Membership Meeting on April 29, 2009. Information will be E-mailed to the Board.

MOTION TO ADJOURN:

Motion to adjourn was made by Dick Rose at 5:40, seconded by Dave Peet. Motion carried.

Respectfully Submitted,

Carol Robinson, Recording Secretary